

# Conditions for joining BIFA as a Trading Member

To be accepted as a Trading Member of BIFA an applicant company must:

1. Adopt and incorporate the latest edition of the BIFA Standard Trading Conditions (STC) into international freight contracts.

*(Companies cannot display the BIFA Logo or adopt and incorporate the BIFA STC, until they have been accepted as members)*

2. Hold an adequate Insurance policy in place commensurate with business activities and when required by BIFA, shall produce evidence of a valid policy from your insurer/broker.

(A) **Freight Forwarder:** For applicant companies this must be a fully comprehensive Insurance policy to meet the liabilities incorporated in the latest edition of the BIFA STC. The policy must Include Loss or Damage and Errors and Omissions.

(B) **Customs Broker** (*non-forwarding*): For applicant companies this must be a fully comprehensive Insurance Policy to cover Errors & Omissions.

*(Details of your existing cover are given in the Insurance Declaration section of the Membership Application Form)*

3. Undertake to accurately complete, sign and return the Annual Company Declaration that will be sent to you each year prior to your Annual Membership renewal invoice.

Membership will be offered following receipt of a fully accurate and completed Application Form, signed Insurance Declaration and full payment of the Application and Subscription fees.