

# H0013927 CHIEF continued access email

**Audience:** CDS users that have subscribed but have not made a declaration

Linked to [H0013928 CHIEF continued access letter 2](#)

**Subject:** Move to CDS or apply for a temporary extension to use CHIEF

Dear customer,

## **Making import declarations from 1 October 2022**

From 1 October 2022 import declarations need to be made using the Customs Declarations Service (CDS).

We understand you've not yet used CDS to make a declaration. You need to act now and use the [help and support available](#) on GOV.UK and [on YouTube](#) to make sure you know what to do.

If you know you can't be ready for that date, you should [use a customs agent who can help you](#).

## **Not going to move in time for 1 October 2022?**

If you are unable to use CDS for all your import declarations or use a customs agent, we are allowing CHIEF badge holders to seek permission for a short extension to use CHIEF beyond 30 September, based on a clear business reason.

You need to [apply using an online form](#) and further details are available on Gov.UK.

Those that successfully apply for an extension will be provided with help and support to move to the Customs Declaration Service as soon as possible.

If you continue to use CHIEF from 1 October 2022 without permission, HMRC reserves the right to remove your access.

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