

Removing all access to CHIEF

Dear Customer,

From Monday 2 September, you will no longer be able to access CHIEF for any reason.

Please make sure that you have:

- Finalised all uncleared CHIEF declarations by this date.
- Run any necessary reports on CHIEF declarations.

To obtain a list of your uncleared CHIEF declarations, you can use the Human Computer Interface (HCI) and List Traders Uncleared Entries (LTUE) transaction. Your software may also allow you to check for any uncleared declarations.

Further information

If you have any questions, <u>please contact us using one of these channels</u>, or speak to your Account Manager or Customer Compliance Manager if you have one.

Yours faithfully, HM Revenue & Customs